



November 13, 2020

**To: All Hansen Technologies Employees (GA & IL)**

In our earlier communication on November 12, we shared information about 2 confirmed positive cases at Hansen Technologies. In addition to these 2 individuals, we are also now aware of two additional individuals that are awaiting test results but have not been confirmed positive for Covid 19.

After reviewing work schedules and locations in the plant, we have identified 19 Hansen employees that have potentially been in proximity to one of these four individuals. All 19 of these employees have been informed of this situation.

Out of abundance of caution to all our employees, we are taking the following steps to ensure personnel safety (first) followed by business continuity if and where possible.

1. Continue to clean and sanitize all known areas that were exposed to the four employees in question or the 19 that were in their proximity
2. Facilitate mandatory Covid 19 testing for the 19 individuals that have been in proximity to confirmed positive cases or those employees awaiting test results. HR (Katie Semanson) will facilitate scheduling to have the tests conducted as soon as possible. Until the employees receive their test results they will quarantine. The employees who test negative and do not have any symptoms of Covid 19 will be allowed to return to work. A positive test will require the employees to continue to quarantine per CDC guidelines for 14 days from date of exposure (estimated to be Monday, November 23, 2020).
3. Any additional Hansen or Roper Pump employee that has not been notified by us of potential exposure but wishes to get tested for Covid 19, please contact HR (Katie Semanson or Dana Kinney). HR will facilitate testing in these situations as well. Return to work guidelines will be communicated with the employees who request testing. These guidelines will be based on information provided to us on their potential exposure to individuals with confirmed positive COVID 19 results.
4. Until further notice, masks will be required in the building at all times.

Our number one goal is to ensure that we navigate these difficult times by keeping everyone safe. When we have addressed the need to keep our employees safe, we will then make every effort to ensure business continuity so we can continue to serve our customers and our employees.

Sincerely appreciate your patience and cooperation in this regard.